



## NOTICE OF INTENT TO VACATE

I, \_\_\_\_\_ hereby give notice that I will **VACATE** my Storage Unit #(s) \_\_\_\_\_, at **North Auburn Self Storage**, by \_\_\_\_\_.

(Date moving out)

I understand that to receive a pro-rate of my last months rent, I must do all the following by the above vacate-date:

1. Give a ten (10) day written notice to vacate. **Prior to moving out**
2. Remove all items from my storage space and sweep it "Broom Clean" and damage free.
3. Remove my lock from storage space.
4. Pay all amounts owing, if any.

**By initialing below I am stating that I understand if I have not moved out by the move-out date given above; this vacate notice will become NULL and VOID. I know that I am responsible to take all of my belongings in the said storage unit, and remove my lock, failure to do so will result in additional charges to my account (dump fees are \$100). (initial here) \_\_\_\_\_**

**Please note:** Failure to do any of the above requirements may constitute in a reduction to your refund. If all requirements are met send my refund to this address (**Please Print Clearly**):

New Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

New Phone #: \_\_\_\_\_ Cell#: \_\_\_\_\_

Customer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Thank you,

North Auburn Self Storage  
12035 Shale Ridge Road  
Auburn, CA 95602  
Phone: 530-823-2264 Fax: 530-823-2267